SystemOne® for HME – Accounts Receivable Module

Add QS/1®'s optional Accounts Receivable module to expand SystemOne's receivables management capabilities.

Easy-to-Use

Charge orders and view accounts with a simple mouse click or keystroke. QS/1's Accounts Receivable module puts your accounts and their activities right at your fingertips. Save time with pre-designed reports and statements that can be personalized with a message or greeting from your store.

Flexible Options

Get flexible options when generating monthly statements. Select the accounts to receive statements, print brief or detailed statements and assess finance charges on applicable accounts. Add a responsible party to another charge account so families, facilities, home health care agencies, attorneys, trusts, hospice agencies or another third party can receive one statement. Review payment histories to identify slow or delinquent payors.

Manage Collections

The A/R module provides all the tools you need to handle collections internally. Notices alert you if a patient has written bad checks or if their account is in collections. Prevent new charges to accounts and make detailed notes when making collections calls.

Training and Support

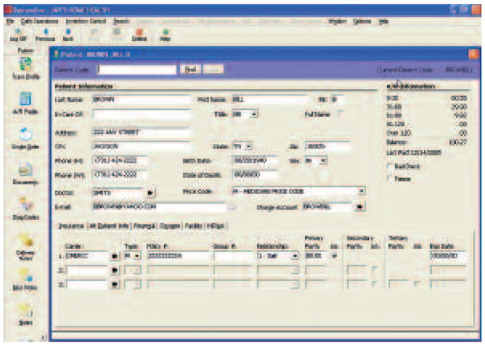
QS/1 offers interactive training to guide you during the learning process. Additional training can be scheduled to meet your needs. Service specialists provide product support from our toll-free service center.

- *Fast and easy-to-use design lets you complete many tasks with a single mouse click or keystroke*
- *Automatically posted ANSI X12 835 ERA / ERN payments save your business hours of time each week*
- *Pre-designed reports and flexible statement options allow personalization for your store*
- *View balances easily*
- *Bill multiple patients on a single account*
- *Track payments and credit and debit adjustments to ensure accurate accounts receivable*
- *Keep purchased or rented items on the statement until paid in full*
- *Alerts you to past due, over credit limit, bad check and frozen accounts*
- *Handle collections internally*
- *Integrate seamlessly with NRx®, RxCare Plus® and PrimeCare® to eliminate duplicate statements*
- *Access a variety of training opportunities and support*

QS/1®

1-800-231-7776
www.qs1.com/hme

Patient Accounts



- Easy-to-use Open Item accounts receivable system lets you charge orders with the press of a button
- Automatically view patient account balances and call up details with a single mouse click
- Set a credit limit for the patient portion of charges
- Freeze accounts manually or when balance reaches pre-set limit
- Automatically alerts users to customer balances exceeding the credit limit, bad check history, frozen accounts or accounts in collections

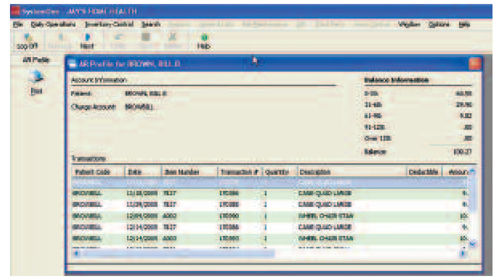
Patient Statements

- Print monthly statements
- Set up a patient and have their portion of the charge billed to another charge account so a payor (attorney, family, etc.) can receive one statement instead of multiple ones
- Break down each patient's charges with a subtotal and a grand total at the bottom
- Bill multiple patients to a bank trustee, attorney, accountant, nursing home, adult living facility, home health care agency or hospice agency with each patient's charges listed separately
- Print statements with your choice of statement detail:
  - Non-detailed – only the charge and payment amounts
  - Detailed – include the status of claims with insurance carriers
- Open Item accounts receivable keeps items purchased or rented on statement until paid in full
- Apply finance charges to past due accounts on an account-by-account basis
- Automatically attach user-defined aging and statement messages to each statement

Reports

- Utilize a variety of pre-designed reports and statements including:
  - Patient Account Trial Balance Report
  - Aged Receivables Report by Patient
  - Aged Receivables Report by Carrier
  - Patient Statements/Age Accounts
  - A/R Daily Activity Report by Patient
  - A/R Daily Activity Report by Carrier
  - Days Sales Outstanding (DSO)

Payments



- Enter payments, credit or debit adjustments or patient deductibles for each transaction or in batch
- Automate the posting of ANSI X12 835 ERA/ERN payments to patient accounts saving your business hours of time each week
- Track a history of payments and credit and debit adjustments by transaction date
- Track payment type and check number

Collections and Receivables

- Manage collections internally, eliminating the expense of an outside firm
- Real-time aged receivables for third party payors and patients for five periods: current, 31-60, 61-90, 91-120 and over 120
- Keep items with a balance on aging reports until paid in full

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